

CHANGE PAYROLL DIRECT DEPOSIT

Instructions: Use this form to change your Direct Deposit from your existing financial institution to Matadors Community Credit Union. We will submit the completed form to your employer.

Date Your Name

Employer's Name

Employer's Address

City, State, Zip

To Whom It May Concern:

You are currently depositing **MY ENTIRE PAYCHECK/PART OF MY PAYCHECK** (circle one):

\$ _____ (amount) to the following account:

Old Bank: _____

Bank Routing Number: _____

Account Number: _____

Please direct my future paychecks to:

Financial Institution Name: Matadors Community Credit Union

Bank Routing Number: 322280278

Account Number: _____

If you have any questions about this request, please contact me during the **DAY/EVENING** (circle one) at

(____) _____ (phone number).

Thank you.

Sincerely,

Signature

Name (please print)

Address

City, State, Zip

Other information your employer may need (SSN, Employee ID#, etc.)